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MEMORANDUM FOR:

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Appointment to the Fine Arts Commission

1. It gives me great pleasure to notify you of your appointment to the CIA Fine Arts Commission (FAC), effective immediately. Your architectural credentials, your demonstrated interest, and your current involvement with the design of the new annex all played a part in your nomination by the Chairman.

2. The FAC performs some essential services for this Agency, not only in its active program of exhibits, but also in monitoring changes proposed for the Headquarters Building and ensuring that these changes are suitable, from an aesthetic point of view, for this handsome building, soon to be joined by its equally attractive annex. I know you will enjoy working with the Commission, and that its program will benefit from your participation as a member.

Harry E. Fitzwater

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Distribution:

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① - FAC